

**MINUTES OF A MEETING OF HARDEN VILLAGE COUNCIL
HELD ON 8th JUNE 2023 AT 7.15PM IN HARDEN MEMORIAL HALL**

Present: Cllr Gerwyn Bryan (Chair)
Cllr Richard Smith
Cllr Haydn Cavanagh
Cllr Stephen Leather
Ken Eastwood (Clerk)

1/06/23 Apologies for Absence

Apologies were received from Cllrs Alun Kitsell, Kay Kirkham and Falak Ahmed. The reasons for absence were approved.

2/06/23 Disclosures of Interest

None.

3/06/23 Guest Speaker

The Chair welcomed Tony Urwin, Yorkshire Secretary of the National Allotments Association, to discuss the Harden Allotments Project.

Resolved:

That Cllrs Bryan and Cavanagh will meet to review progress to date. Tony Urwin to research the use of compulsory purchase powers and work with the Clerk on reviewing options available to the Council to identify and acquire land for allotments use. A meeting to be arranged with interested residents to confirm interest in allotment gardening and explore the formation of an allotments association.

4/06/23 Minutes of Meetings

- a) The minutes of the Village Council meeting held on 11th May, 2023 were proposed as a correct record by Cllr Smith.
- b) The outstanding issues report was duly noted.

5/06/23 Public Representation

None present.

6/06/23 Planning Matters

It was noted that application 23/01759/CLP – to ascertain whether planning permission would be required to demolish existing dilapidated shed buildings and replace with new buildings on the same footprint at Cragg Cottage, Moor Edge, Harden, had been determined by Bradford Council. A full planning application would be required to lawfully undertake the proposed works.

(Planning applications can be viewed via Bradford Council's online system <https://planning.bradford.gov.uk/online-applications/>).

7/06/23 Ratification of Decisions Made

Resolved:

To ratify the following decision made by the Clerk between meetings, under delegations, as previously circulated to all Members by email: -

- a) That Harden Village Council has no objection to planning application 23/01574/HOU.

8/06/23 Neighbourhood Plan Referendum

It was noted that Bradford Council had asked the Congregational Church to book the hall for a referendum on 27th July and that the Village Council had not had any confirmation from Bradford.

Resolved:

The Clerk to confirm the date of the proposed referendum with Bradford Council and to draft a leaflet for distribution to residents explaining the purpose of the Neighbourhood Plan.

9/06/23 Welcome Sign

Members discussed the final design of the welcome to Harden sign and reviewed a quotation received for the supply and installation of a suitable freestanding notice board, including printing of the map on aluminium.

Resolved:

To request additions to the map design including representation of Wilsden Old Road, mention of coffee and cakes in the village centre and reference to Harden Village Council. To approve purchase of the noticeboard and to authorise expenditure as per the quotation received.

10/06/23 Exchange of Information

Cllr Cavanagh had been approached by a resident suggesting that information could be provided on the different tree species within the Memorial Park. Cllr Cavanagh agreed to progress with Bradford Council.

Cllr Smith mentioned interest in small scale energy generation schemes and referred to an enquiry from a resident about the possibility of installing a water turbine at the mill pond in Harden. Cllr Smith agreed to research this issue in further detail.

Cllr Leather stated he now had the litter picking equipment and that he intended to organise a litter pick in due course.

11/06/23 Correspondence

- a) Email from a resident re. land ownership and possible water turbine at the mill pond in Harden. Noted. The Clerk to provide details requested.

- b) Email from a resident enquiring about litter picking. Noted. Cllr Leather to contact in due course.

12/06/23 Financial Matters

Resolved:

- a) To receive the 2022/23 internal audit report and review the recommendations made.
- b) To agree the effectiveness of internal controls and authorise the Chair and Clerk to sign the Annual Governance Statement 2022/23 (section 1 of the AGAR).
- c) To approve the Accounting Statements 2022/23 (Section 2 of the AGAR) and authorise the Chair and Responsible Financial Officer to sign the 2022/23 return.
- d) To authorise the following payments: -

Payee	Amount	Description
Bradford Council	£2,169.15	Payroll
Ken Eastwood	£9	Mileage
Town Parish Audit	£190	Year-end internal audit
Mr D A Clough (Defib Service)	£184	Rescue ready defibrillator service
Harden Congregational Church	£25	Room booking
Bradford Council	£390	Payroll SLA 2023/24
YLCA	£25	Training webinar (Cllr Kirkham)
Royal Mail	£396	PO Box annual subscription

- e) To note the balances and bank reconciliation reports.

13/06/23 Minor Items and Items for Next Agenda

Cllr Smith stated he had found the recent Yorkshire Local Councils Associations (YLCA) branch meeting to be useful and informative. He had been asked to consider standing as a deputy branch representative to the YLCA Joint Executive Board.

The Clerk was asked to include the Village Warden proposal on the next agenda and to invite an officer from Highways to attend the meeting.

14/06/23 Next Meeting

Confirmed that the next Village Council meeting will be held on 13th July, 2023 at 7.15pm. The Chair closed the meeting at 8:26 pm.